

Berkshire Planning Board Meeting Notes

June 6, 2023- 6:30 pm

Members with term expirations:

Charles Ouellette- Chair	2026
Ken Ceurter- Vice Chair	2025
Nancy Lohmann- Secretary	2027
Sam Davison	2024
Mike Bobal	2023
Jim Lacey- Alternate	2023
open- Alternate	2023
open-TCPB	2023

Meeting was called to order at the Town Hall at 6:35 pm.

- **Roll Call:** Bobal, Ceurter, Lacey, Lohmann, and Ouellette were present. Davison was excuse.
- **Secretary minutes** were provided and amended by email prior to the meeting. Ceurter made a motion to accept the minutes. The motion was seconded by Lacey. All Planning Board members present were in favor.

Town Board Meeting: Ceurter attended the Town Board meeting and emailed a summary of the meeting to PB member. Of interest to the Planning Board:

- 8 Town Hall keys are ready for Sheriff cars and folks will start seeing them at the Town Hall soon.
- County PB appointee Abraham is still being considered and the County Legislatures will be voting on him again.
- CEO Cheresnowski has been working with the Bluegrass folks, Tim Gwardyak. The CEO is concerned about getting everyone out safe on the last night of the concert. The CEO says county is listed as additional insured and thinks Berkshire should also be listed. He said he has issued 4 permits and is following up on others.
- Cub Frisbee, Farm Bureau rep, attended the TB meeting and agreed with Ceurter that parts of the template for Right to Farm law did not read well and was agreeable to us modifying the template. Ceurter offered to share our local law when it is completed.
- Jordan brought up the special events law and the difference between non-profits, like the Library Blueberry Fest, and for-profit events. Ceurter explained that the intent of the PB is to concentrate on large events and most likely would not impact small nonprofits.
- Due to the passing of PB member Coveney there is still an opening on the PB.
- Ceurter pointed out 2023 Fee Schedule is not listed on town website.

County Planning Board Meeting:

- 239 Review: Town of Barton, Site Plan Review, Waverly DNYP, LLC- Applicant is requesting site plan approval to construct and operate a 10,649-foot retail store. The motion to recommend approval with conditions was approved with 5 yes and 1 abstention.
- Site Plan Review, Apalachin Land Development, LLC- Applicant requested site plan review to construct a new parking lot that would accommodate vehicle traffic during peak events. Motion to recommend approval with conditions was approved unanimously.

Unfinished Business:

- Status of Solar Law- The Solar Law is still awaiting the SEQR completion, a public hearing, Town Board vote and state filing.
- Status of Subdivision Law with DOS- Subdivision law is still not recorded at DOS, so the Town Clerk will send a message via certified mail regarding this situation.
- PB membership- Due to the passing of PB member Coveney there is still an opening on the PB.
- Uniform Code Draft- Final review of draft was completed during this meeting. Ceurter proposed approval of this law and that Lohmann send final updated version to Ouellette who will submit it to the Town Board at the next work meeting on June 13. Bobal seconded the motion. All PB members present were in favor of the action.
- PB budget-Ouellette proposed using the budget money for paper, print cartridges for PB members and possibly a file cabinet. PB member agreed this was a reasonable way to use our 2023 budgeted money, He will discuss these possibilities with Jordan before the July meeting.
- Right to Farm Law-The PB began to review the draft proposed by Ceurter. Lohmann will update discussed changes and email it to PB before the July meeting.
- Special Events Law-The Special Events law will begin to be discussed after the completion of the Right to Farm law.

New Business:

- Training Opportunities- Hancock Estabrook (MRB) continues to offer monthly online in-service opportunities for planning board member on the 4th Thursday of each month from 6-7:00pm. You must register ahead of time.

Ceurter made a motion to adjourn at 8:00pm. It was seconded by Bobal. All members present were in favor.

Next PB meeting is scheduled for Friday, July 7, 2023, at 6:30 pm.